

Provider Network Verification (PNV) Domain User Management Guide

User Guide

V1.0

Table of Contents

Provider Network Verification (PNV) Portal	2
Initial Log In	3
Establishing a Password.....	4



Provider Network Verification (PNV) Portal

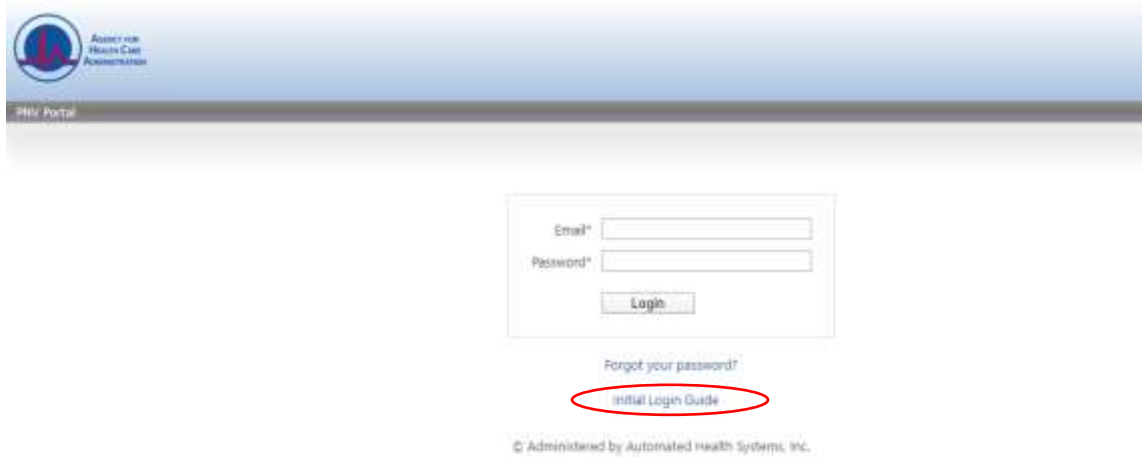
Florida Provider Network Verification (PNV) Portal is a system created and administered by Automated Health Systems.

- The portal can be found at <https://pnv.flmedicaidmanagedcare.com/>

Initial Log In

Initial Login Guide location

Be sure to review the Initial Login Guide for the process of setting up your password.



The screenshot shows the PNV Portal login interface. At the top left is the logo for the Association of Health Care Administrators. Below the logo is the text "PNV Portal". The main content area contains a login form with two input fields: "Email*" and "Password*", followed by a "Login" button. Below the form is a link for "Forgot your password?". A red oval highlights the link "Initial Login Guide". At the bottom of the page, it says "© Administered by Automated Health Systems, Inc."

**Note: If you currently have PNV access, your credentials have not changed. This guide is for initial set up for new users.*

Establishing a Password

1. To establish a password to the Portal upon initial login click **Forgot your password?**



2. Enter your email address and click **Submit**.

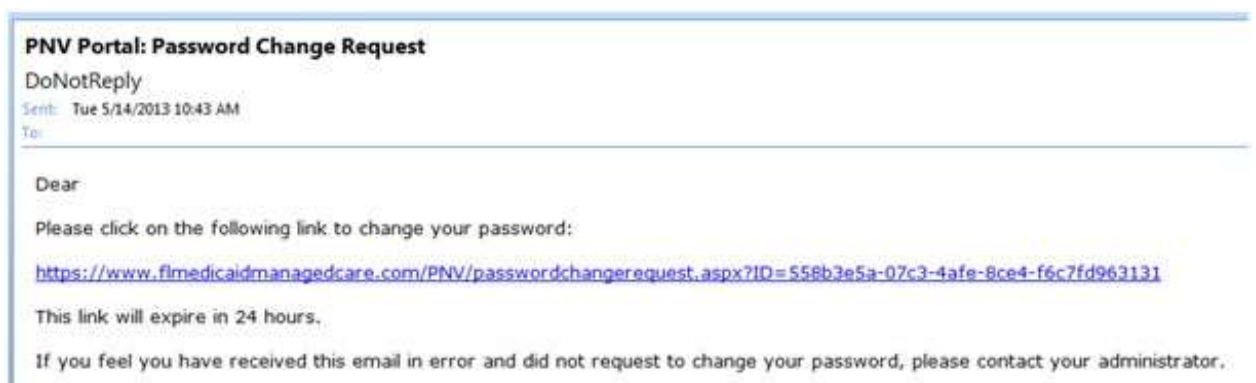


3. If successful, a message will appear stating that an email has been sent.

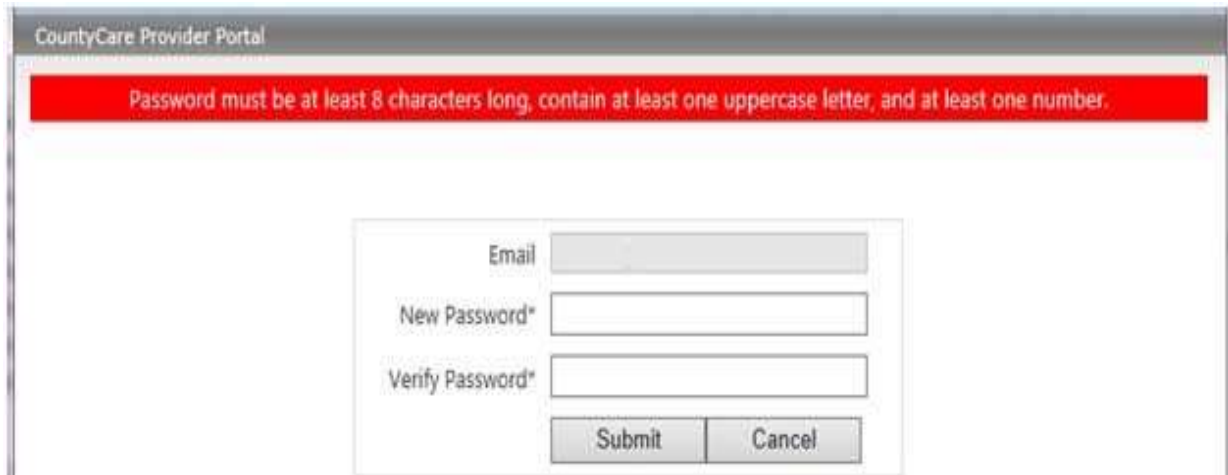


The screenshot shows the AHCA PNV Portal interface. At the top left is the AHCA logo (Agency for Health Care Administration). Below the logo, the text "PNV Portal" is visible on the left and "Version 1.0.0.0" on the right. The main content area features a login form with two input fields: "Email*" and "Password*", followed by a "Login" button. Below the form, there is a link "Forgot your password?". A red oval highlights the message: "Thank you! Instructions for resetting your password have been emailed to you." At the bottom, it says "© Administered by Automated Health Systems, Inc."

4. Click the link in the email to be redirected to the change password screen.



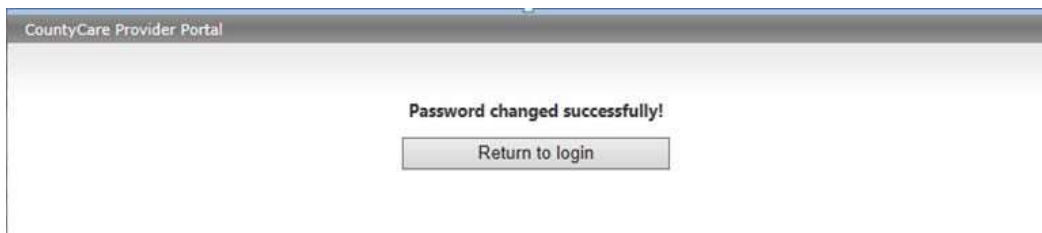
5. Enter new password and verify, then click **Submit**.



The screenshot shows the 'CountyCare Provider Portal' interface. At the top, a red banner contains the text: 'Password must be at least 8 characters long, contain at least one uppercase letter, and at least one number.' Below this, there is a form with three input fields: 'Email', 'New Password*', and 'Verify Password*'. At the bottom of the form are two buttons: 'Submit' and 'Cancel'.

Password Complexity: *The password must be at least 8 characters long, contain at least one uppercase letter, and at least one number.*

6. Click **Return to login** once the password was changed successfully.



The screenshot shows the 'CountyCare Provider Portal' interface. The main content area displays the message: 'Password changed successfully!' Below this message is a single button labeled 'Return to login'.

7. Confirmation of your password change will be sent via email upon each reset.



8. Login to the Portal using your email and the new password.



Email*
Password*

9. To logout of the PNV portal, click **Logout**.

